



April 20, 2020

The Honorable Governor Eric J. Holcomb
Office of the Governor
Statehouse
Indianapolis, Indiana 46204-2797

Dear Governor Holcomb,

As leaders of companies in the South Bend – Elkhart Region of Northern Indiana, we want to thank you for your leadership during this unprecedented health crisis. Your invitation for us to provide input on *how* we reopen our economy is appreciated. We have taken your request seriously. With the help of the South Bend - Elkhart Regional Partnership, and the task force leaders mentioned below, we have gathered the input of over **220 companies representing over 84,000 employees** in five key sectors: Hospitality, Healthcare, Manufacturing & Logistics, Professional Office, and Other Sectors. The attached report includes a summary and raw data aggregated from the input of these 220 companies.

Throughout our discussions, one theme resonated above all: Businesses in our region have given serious thought and consideration with respect to the policies and procedures required to ensure employee safety. The immediate responsiveness of companies demonstrates both their commitment to the success of our communities and the urgency of this situation.

Like you, we are concerned for our employees' safety, the security of their jobs, and the overall health of our economy. We are taking extraordinary measures to protect them, e.g. encouraging off-site work wherever possible, maintaining six-foot social distance for those on-site, limiting meeting size, rigorously cleaning the workplace and limiting access, among others.

As we plan for the reopening of our economy, we suggest that the state government consider issuing a set of "Best Practice Guidelines" for companies to maximize safety while preserving jobs. In order to provide you and your team insights into the current thinking of the business community with respect to how we might safely and responsibly return to work, we have provided input related to the following three areas:

- 1) Plans to create a safe work environment based on today's knowledge of how COVID-19 spreads
- 2) Policies and procedures for containment if an outbreak occurs at a business
- 3) Procedures for customers, suppliers and other non-employees entering a business

We understand there are multiple perspectives and important factors to balance as you contemplate how to move forward with opening our economy during this unpredictable health

crisis. Each of us is continuously refining our specific plans as new information becomes available.

It is our intent that this information is helpful in demonstrating the commitment of our business community to safely reopen our respective industries and help inform best practices of all Hoosier companies. We want to be as vigilant as possible while still protecting the health of our economy, our industries, our employees’ physical health, and their financial stability. On behalf of every business listed below, we appreciate your consideration and look forward to your feedback.

Sincerely,

Jay Wilkinson	Rudy Yakym III	Regina Emberton
Hoosier Investments	Kem Krest	South Bend - Elkhart Regional
Partnership		

Return to Work Task Force:

Manufacturing & Logistics - Amish Shah, Kem Krest & Jason Lippert, LCI
 Healthcare - Dr. Jesse Hsieh, Michiana VIP MD, Chairman Beacon Health System
 Hospitality - Kurt Janowsky, Navarre Hospitality & Tammy Boetsma, Hacienda Mexican Restaurants
 Professional Office - Brad Toothaker, Bradley Co.

Key Business Leaders in the South Bend - Elkhart Region:

Primary Contact	Account Name	Employees
Bob Martin	Thor Industries	15,000
Doug Gaeddert	Forest River, Inc.	12,000
Jason Lippert	Lippert Components	10,000
Andy Nemeth	Patrick Industries	7,500
Scott Nelson	Dometic	2,900

Adam Dexter	Dexter Axle	2,850
Steven Malm	Nibco Inc	2,600
Don Clark	Grand Design RV	2,020
Randy Chistophel	Goshen Health	2,000
Kevin Scott	Elkhart Community Schools	2,000
Bryan Ritchie	IDEA Center	1,309
Tammy Boetsma	HMR Acquisition Company	1,300
Scott Welch	Welch Packaging	1,300
Galen Miller	Miller Poultry/Pine Manor	1,030
Jake Vogel	Polaris Boats	1,000
Matthew Miller	Newmar Corporation	975
Jon Wenger	Genesis Products	850
Jacqueline Barton	Specialized Staffing	800

Mark King	Greencroft Communities	800
Bernie Garceau	Norco Industries, Inc.	800
Jack Welter	Elkhart Plastics	550
Matt Arnold	LOOK Trailers	515
Perry Miller	Kountry Wood Products	510
Amish Shah	Kem Krest	500
Phil Smoker	Smoker Craft Inc.	440
Phil Sarvari	Gulf Stream	425
Donna Belusar	ADEC	400
Gary Graham	Lionshead Specialty Tire & Wheel, LLC	400
David Smith	Alpha Systems	365
Kurt Janowsky	Navarre Hospitality Group	350
Darin Schaeffer	Highwater Marine (Godfrey Pontoons, Hurricane Deckboats)	350

Rebecca Stolfus	Goshen College	300
Kevin Gerwels	Triangle Rubber and Plastics	300
Kelly Rose	Stealth Trailers	300
Kathy Guajardo	Elkhart and St. Joseph Counties Head Start	300
Larry Swank	Sterling Group	300
Ken Himes	Waste-Away Group, LTD.	289
Brad Toothaker	Bradley Company, LLC	280
Douglas Wogoman	L&W Engineering, Inc.	275
Joel Gates	Gates Automotive Group	261
George Thomas	Lakota Trailers	250
George Pesek	Market Fresh Gourmet	250
Brian Smith	Heritage Financial Group	225
Drew Frey	Culver Duck Farms, Inc.	225

Richard Armington	Troyer Foods	221
Rebecca Stahly	Vahala Foam Inc	220
Barry Shein	The Commodore Corporation	210
Bill Fenech	Barletta Boat Company	197
Todd Sullivan	Jet Technologies Inc.	175
Brian Hull	Hull Lift Truck, Inc.	164
Tim Leman	Gibson	145
Julia Willis	ASA Electronics, LLC	131
Claude Donati	Nexus RV	125
Tim Dugle	Molded Foam Products	125
Coley Brady	Alliance RV	120
Abbigail Lochmandy	Lochmandy Auto Group	120
Jeff New	Mid-City Supply Co., Inc.	120

Sonia Saleem	High Point Lodging	120
Ronald Smith	RW Jenkins Automotive Inc	119
Doug Heinisch	Champion Manufacturing Inc.	115
Kelly Miller	Bonnell Aluminum	110
Tom Reschly	Reschcor	108
Dan Oakley	JPMorgan Chase & Co.	105
Brian Pletcher	Pletcher Sales Inc.	105
Gary Niedig	ITAMCO	102
Phil Schreiber	Chicory Cafe	97
Steve Fidler	Kuert Concrete Inc	90
Jeffery Makries	Surf Broadband Solutions	89
John Morningstar	MapleTronics	87
Mark Brown	Flexible Concepts, Inc	87

Sandy Hochstetler	Brunk Corp.	86
Shane Ryckart	Thermo Bond Buildings	80
Joan Rhoades	Personnel Partners, Inc.	75
Tim Ruys	Ruth's Chris Steak House	75
Ryan Miller	PWI empty	70
Katherine Grusy	Edward Jones	66
Wayne Kaylor	WAY Interglobal Network	65
Jerry Paliga	The Lauber	65
Tod Tieszen	Vista Manufacturing, Inc.	63
Karen Barnett	Valley Screen Process Company, Inc.	60
Danny Williams	D-Flawless, Inc.	60
Pattie Williams	Mishawaka Sheet Metal	58
William Nolan	Power Brake & Spring Service Co., Inc.	58

Dawn Kissel	Star Fleet Trucking, Inc	56
Dwayne Borkholder	Borkholder Building & Supply	55
Stephanie Rose-Weldy	Berkshire Hathaway	51
Mark Estep	Excel Electronics Inc	50
Tom Thome	Elcona Country Club	50
Aaron Nieter	D&W Incorporated	50
David Rhoa	Marana Group	50
John Freiburger	PDT	49
John Ball	1st Source Insurance Agency, Inc.	47
Mark McDonnell	LaSalle Hospitality Group	47
Richard Lavanture	LaVanture Products	45
Mark Bagwell	The Horton Group	45
Jason Reynolds	Tradewinds/The Galley	45

Billy Banks	Windsor Steel	45
Tony Cook	Legacy Heating And Air Inc.	44
Pat Tassell	Doc Pierces Restaurant	43
Sandra Crocker	Perkins Restaurant & Bakery	42
Steve Radde	Radde Investigative & Security Agency, Inc.	42
Brad Stewart	Northwestern Mutual	40
Jim Scott	Online Data	40
Jeremy Young	Woochi Japanese Fusion & Bar, INC.	38
Jonathan Lutz	Uptown Dining Group	37
Peg Dalton	PEGGS	36
Doug Graham	Burlington Graphic Systems	35
David Toney	Council on Aging of Elkhart Count, Inc.	35
David Hawkins	Hawkins Water Tech Inc.	35

Jason Wogoman	Middlebury Electric, Inc.	35
Lyle Miller	Miller Distributions Inc	34
Travis Parisi	Parisi's Restaurant	34
George Anagnos	523 Tap & Grill	32
Sarah Leach	Bill's Heating, Inc	32
Chris Marbach	Marbach, Brady & Weaver, Inc.	30
Del Troyer	Greenfield Landscape Services	30
Richard Beechy	Heartfelt Creations	30
Rick Finnigan	STAR GLOBAL	30
Carol Meehan	Fiddler's Hearth	30
Scott Hammontree	Cressy and Everett Real Estate	30
Dzung Nguyen	Goshen Motors, Inc	28
Mike Rink	Rink Printing	28

Monika Felton	Serim Research Corporation	27
Chris Black	Erv's Vac Shop & Gwen's Cleaning Services	27
Andy Nesbitt	Nuway Construction	26
David Moore	Prime-Time Specialty Vehicles, Inc.	25
Gerhard Hundsberger	Truma Corp	25
John LaDue	SouthBank Legal: LaDue Curran Kuehn	25
Patricia Schenk	South Bend/Elkhart KOA	25
David Sipp	Mr. Handyman and HM Remodeling	25
Brad Alstrom	Maple City Market	23
Geoffrey Landis	Menno Travel	21
Carl Tiedemann	The Tiedemann Group	20
Nathan Barcus	Cintas First Aid	19
Doug Stuckey	Miller's Building Supply	19

Eric Garton	Wellfield Botanic Gardens	19
Andrew Hicks	Warrick & Boyn, LLP	19
Jeanne Kern	The Vine	19
Tricia Johnston	The Goshen News	19
Nikolis Dial	Burnworth-Zollars Chrysler	18
Pete McCown	Community Foundation of Elkhart County	17
Summer Lewis	Iechyd Da Brewing Company	17
Jan Farron	BABSCO Supply	17
Kris Seymore	Tri State Protection Inc.	16
Timothy Miller	Fireside Homes Inc	16
Karen Dahmen	Accelerated Services LLC	16
Brad Martin	MARTIN MARKETING	16
Laura Morris	Ironhand Wine Bar	16

Heather Mitchell	Tru by Hilton	15
Mike Reed	HomeWorks Restoration LLC	15
Mark Deal	Goshen Family Dentistry	15
Aaron Nafziger	Constant Spring	15
Ann Schelle	Elkhart Indian Motorcycle	14
Norbert Fliess	American Limb & Orthopedic Co.	14
Luci Herrli	White Pine Services	14
Miranda Muir	Elkhart County 4-H and Agriculture	13
Debbie Passerallo	D&S Totally Mobile	12
Jim Holland	Holland Insurance Group LLC	12
William Carnegie	Big Brothers Big Sisters St. Joseph County	11
Brad Billings	Billings Funeral Home, Inc.	10
Dane Willman	Midwest Sandbags	10

Timothy Schlabach	Elite Kitchens, LLC	10
Mike Ganger	New Level Media	10
Scott Woldruff	Woldruff's Footwear	10
Gina Leichty	Eyedart Creative Studio	9
Kris Schlabach	Legacy Home Furniture	9
Lewis Wadsworth	Versa Machinery	9
Jeff Nelson	Bolt LTD	9
Richard Hess	Hess Karfomenos & Assoc. Inc	9
Thomas Sotebeer	Almac-Sotebeer Inc	9
Jessica Unknown	Farmhouse Spa	9
Mark Mikel	Family Christian Development Center	9
Bradd Neidhamer	Bradd and Hall Inc	8
Boyd Smith	TechKnowledgey, Inc	8

Brandon Esh	Perfect Twist Pretzels	8
Randy Leliaert	Randy Leliaert Agency Inc.	8
Stanley Rupnow	Matzke Florist	8
Lynn Karfomenos	Hess Karfomenos & Associates Inc	7
Tris Gour	Industrial Safety and Environmental Services, Inc.	7
Steve Showalter	Showalter RV Sales & Rentals	7
Anita 'Hopman' Wilson	Hopman Jewelers	7
Ed Collins	Blue Byte Technology Solutions	6
Stephan Morris	Harter Supply	6
Timothy Doyle	Campbell & Fetter Bank	6
Shelley Moore	Insight Strategic Concepts, Inc.	5
Wes Speicher	LaGrange Monument Works	5
Michael Black	B & S Products Corp.	5

Arden Graber	Graber's Flooring Studio, Inc.	5
Regina Emberton	South Bend - Elkhart Regional Partnership	5
Jeffrey Helman	Helman Sechrist Architecture	5
Anita Hopman	Spearhead Sales and Marketing	4
Randy Myers	Interface Architecture & Design	4
Andrew Jones	Jones Law Office LLC	4
Tara Morris	Minority Health Coalition Elkhart County, Inc.	3
David Dufour	Elkhart Civic Theatre	3
Peter Norton	Cancer Resources for Elkhart County	3
Laura Wagner	CLC International	3
Drew Frey	Fattal Enterprises LLC	2
Lynn Kitson	Lynk Benefits and HR Solutions LLC	2
John Liechty	Integrated Financial Planning Solutions	2
Marilyn Miller	Veni's Sweet Shop	2

Rafael Barahona	LightBox	2
Elizabeth Dragoo	Ten Thousand Villages Goshen	2
Scott Griffith	SJ Griffith, LLC	1
April Wyngarden	Wyngarden Realty, LLC	1
Moriah Jurgonski	Five Star Painting of Elkhart IN	1
Donald Schmid	Law Offices of Donald J Schmid	1
Greg Conrad	Habitat for Humanity of Elkhart County, Inc.	-
Jeff Lund	Yoder Ainlay Ulmer & Buckingham	-
Cassy Hoffer	CountrySide Inn	-
Sheila Machuca	Crystal Valley Comfort	-
Stephanie Kabel	Indiana Tech	-
Terry Kercher	MapleLeaf Printing	-
Nathan Barcus	Cintas First Aid	19
Denny Miller	Kountry Cabinets & Home Furnishings	-
Sima Patel	Hampton Inn & Suites	-
Paul Dawson	Per Mar Security Services	-

David Zimmerman	Zimmerman's Construction	-
Lee Wheeler	Walnut Hill Early Childhood Center	-